*Justification letter*

Request to attend Experian’s Vision 2023 conference

To: <Insert manager’s or supervisor’s name>

Subject: Attending Vision 2023

Dear [name],

I’d like to attend Experian’s Vision 2023 conference, May 22-25, at the J.W. Marriott Desert Springs Resort & Spa in Palm Desert, Calif.

I’ve reviewed the agenda and believe our organization will benefit from the content and networking opportunities Vision offers. This year’s event includes sessions that fall into the following tracks: advanced analytics and data, identity and fraud, operational excellence, regulatory compliance, modernization through technology transformation and innovation, economic insights and readiness, insights into action, consumer engagement and

Diversity, equity and financial inclusion, Insights to actions — advanced analytics, Identity now — identity and fraud management, Decisioning and the customer experience, Innovation in action, Trends and technologies and interactive operational workshops. I plan on attending breakout sessions that address our greatest business needs, including <insert session titles/topics>.

Vision 2023 provides attendees with an opportunity to enhance their network, share best practices, engage with industry leaders, and hear the latest on industry technology and innovations.

My attendance at Vision will help other members of our business as well. I’ll meet with team members after I return to share the actionable information I learn at the conference.

The registration pricing is as follows: $1,295 until Jan. 20, $1,695 until March 31, and finally $1,995 until tickets sell out. Airfare, transportation and hotel accommodations aren’t included in the registration fee, but Experian has a negotiated rate with the J.W. Marriott Desert Springs Resort & Spa of $299 plus tax and fees per night.

I’m confident the conference will offer significant benefits to me and our organization. Please approve my request.   
  
Thank you for your consideration.

Sincerely,