



I-9 Management

Automate Your I-9 Management and Increase Compliance
With User-Friendly Electronic Forms

How it works



Accessible, Safe and Easy

Manage multiple locations and users, whether they are on-site or remote, from one account and allow secure sharing of information throughout your organization to easily retrieve documents, track reverifications and update fields.



User Friendly

Our software guides users through each section with tips, error checking functions, embedded electronic validations and signature links, and our "Awaiting SSN Routine" that allows for form completion while awaiting an Employee SSN, make filling out 1-9s a breeze.



Specialist Support

Receive 1-9 User support from a specialized team, which proactively provides training and education and assists clients in managing FAN, translating into an overall improvement in efficiency and compliant outcomes.

Yes, we can do that

- › Virtual Section 2
- › Complete Form I-9 on mobile device
- › Guided Form I-9 Completion/Field Validation
- › Integrated E-Verify Management
- › Reverification Management
- › Receipt Management
- › Detailed Audit Report
- › Compliance Management Reports and Email Notifications
- › Task Management Dashboard

Discover The Difference

Avoid Costly Fines



1-9 violations can vary widely from \$281 to \$27,894 per employee. Our automatic validation system encompasses Section 1 and 2 of Form I-9, from SSN to document selection, warning of any missing data or possible issues, drastically reducing clerical oversight and catching mistakes before it incurs a fine.

Leverage 1-9 Data



Company-wide 1-9 data is readily available to identify trends for compliance, opportunities for process improvements and a detailed audit trail of all required actions for rapid audit-ready reports.

Digital Management & Purging



Our 1-9 Management feature consolidates all 1-9 information for efficient administration and searches, allowing management to monitor communications, compliance, retrieve records and bulk-purge forms outside the retention period.

Reverification Tracking & Notifications



Stay ahead of reverifications with automated expiring document notifications, a dashboard for viewing pending applications in process, and corresponding links that will take you to the reverification section of your form, where our system will make the updates for you in real-time.

